

Our Ref: 02/12/2024

Your Ref:

Dear Paul Borgbara ,

**PROVISIONAL OFFER OF APPOINTMENT**

We refer to your application for the position of Delivery Personnel and subsequent interview granted to you, and wish to offer you a provisional appointment to work for **ZiDrop Express Alliance Limited** with effect from **2nd December, 2024.**

You will be placed on a probationary period of six (6) months, during which either party may terminate this appointment without notice or payment in lieu of notice.

**Remuneration**

Your monthly remuneration will be as follows:

* **Total Monthly Salary**: ₦70,000

**Reporting & Work Hours**

You will report directly to the Managing Director, who will assign your duties as necessary. Standard office hours are **8:00 a.m**. to **5:00 p.m**., Monday through Friday, with a one-hour lunch break from 12:00 p.m. to 1:00 p.m**.** In the case of a work-related emergency on a Saturday, you may be required to assist.

Please note that the company reserves the right, through its authorized representatives, to assign you additional responsibilities as required.

We take this opportunity to congratulate you on your appointment. Kindly sign and return the enclosed copy of this letter as confirmation of your acceptance of this offer.

We look forward to a mutually rewarding working relationship.

Yours faithfully,

**Umejiaku, Eugene**

**Managing Director**  
**For: ZiDrop Express Alliance Limited**

**Acknowledgement & Acceptance**

I, -----------------------------------------------------------------------------------, hereby accept the terms and conditions of employment as stated in this letter.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_